

## Information for Shareholders

### Registered Office

5 - F.C.C. Ground Floor,  
Syed Maratib Ali Road, Gulberg  
Lahore.  
Tel.: (042) 111-234-234  
(042)-35756701, 35777861-70  
Fax : (042)-111-567-567

### Shares Registrar

Noble Computer Services (Pvt.) Limited,  
Mezzanine Floor, House of Habib Building (Siddiqsons Tower),  
3-Jinnah Cooperative House Society,  
Main Shahrah-e-Faisal,  
Karachi-75350  
Tel.: (021) - 34325482-87  
Fax : (021)- 34325442  
E-mail: ncs1@noble-computers.com

### Listing on Stock Exchanges

Shares of IGI Investment Bank Limited are quoted on the Karachi, Lahore and Islamabad Stock Exchanges.

### Listing Fees

The stock code for dealing in shares of IGI Investment Bank at the Stock Exchanges is IGIBL.

### Shares Registrar

IGI Investment Bank's shares department is operated by Noble Computer Services (Pvt.) Limited and services over **3,430** shareholders. It is managed by a well-experienced team of professionals and is equipped with the necessary infrastructure in terms of computer facilities and comprehensive set of systems and procedures for conducting the Registration function.

The Shares Registrar has online connectivity with Central Depository Company of Pakistan Limited. It undertakes activities pertaining to dematerialization of shares, share transfers, transmissions, issue of duplicate/re-validated dividend warrants, issue of duplicate/ replaced share certificates, change of addresses and other related matters.

For assistance, shareholders may contact either the Registered Office or the Shares Registrar.

### Contact persons:

Ms. Saira Shaikh  
Vice President - Lahore Office, IGI Investment Bank  
Tel.: (042) 111-234-234  
(042)-35756701, 35777861-70  
Fax : (042)-111-567-567

Syed Raza Azadar Raza Jaffery  
Manager Shares - Noble Computer Services (Pvt.) Ltd.  
Tel.: (021)-34325482-87  
Fax: (021)-34325442

### Service Standards

IGI Investment Bank has always endeavored to provide investors with prompt services. Listed below are various investor services and the maximum time limits set internally for their execution:

## Information for Shareholders

Service	For request received through post	Over the counter
Transfer of shares	30 days after receipt	30 days after receipt
Transmission of shares	30 days after receipt	30 days after receipt
Issue of duplicate share certificate	30 days after receipt	30 days after receipt
Issue of duplicate dividend warrants	05 days after receipt	05 days after receipt
Issue of re-validated dividend warrants	05 days after receipt	05 days after receipt
Change of address	02 days after receipt	15 minutes

Well-qualified personnel of the Shares Registrar have been entrusted with the responsibility of ensuring that services are rendered within the set time limits.

### Statutory Compliance

During the year, IGI Investment Bank has complied with all applicable provisions, filed all returns/forms and furnished all the relevant particulars as required under the Companies Ordinance, 1984 and allied rules, the Securities and Exchange Commission of Pakistan (SECP) Regulations and the listing requirements.

### Dematerialization of Shares

The shares of IGI Investment Bank are under the compulsory dematerialization category. As of date approximately 97% of the equity shares of IGI Investment Bank have been dematerialized by the shareholders. Shareholders holding shares in physical form are requested to dematerialize their holdings at the earliest by approaching the depository participants registered with the CDC.

### Book Closure Dates

The Register of Members and Share Transfer Books of IGI Investment Bank will remain closed from October 14, 2009 to October 21, 2009 both days inclusive.

### Annual General Meeting and Voting Rights

Pursuant to section 158 of the Companies Ordinance, 1984, IGI Investment Bank holds a General Meeting of shareholders at least once a year. Every shareholder has a right to attend the General Meeting. The notice of such Meeting is sent to all the shareholders at least 21 days before the Meeting and also advertised in at least one English and one Urdu newspaper having circulation in Karachi, Lahore and Islamabad.

All shares issued by IGI Investment Bank carry equal voting rights. Generally, matters at the General Meetings are decided by a show of hands in the first instance. Voting by show of hands operates on the principle of "One Member-One Vote". If majority of shareholders raise their hands in favour of a particular resolution, it is taken as passed, unless a poll is demanded.

Since the fundamental voting principle in a company is "One Share-One Vote", voting takes place by a poll, if demanded. On a poll being taken, the decision arrived by poll is final, overruling any decision taken on a show of hands.

## Notes to and Forming Part of the Financial Statements

For the Year Ended June 30, 2009

### Proxies

Pursuant to Section 161 of the Companies Ordinance, 1984 and according to the Memorandum and Articles of Association of IGI Investment Bank, every shareholder of IGI investment Bank who is entitled to attend and vote at a General Meeting of IGI Investment Bank can appoint another person as his/her proxy to attend and vote instead of him/her. Every notice calling a General Meeting of IGI Investment Bank contains a statement that a shareholder entitled to attend and vote is entitled to appoint a proxy, who needs not be a member of IGI Investment Bank.

The instrument appointing a proxy (duly signed by the shareholder appointing that proxy) should be deposited at the office of IGI Investment Bank not less than 48 hours before the meeting.

### Shareholders' Grievances

IGI Investment Bank received the following correspondence / complaints during the year:

Nature of correspondence / complaint by shareholders	Received during the year	Addressed during the year	Complaints pending as on June 30, 2009
Non-receipt of annual/half-yearly/quarterly reports	2	2	0

### Web Presence

Updated information regarding IGI Investment Bank can be accessed at its website, [www.igiinvestmentbank.com.pk](http://www.igiinvestmentbank.com.pk) The website contains IGI Investment Bank's profile and introduction to its major products and services.

## Pattern of Share Holding as at June 30, 2009

NUMBER OF SHARE HOLDERS	SHAREHOLDINGS		TOTAL SHARES HELD
	FROM	TO	
270	1	100	12,148
582	101	500	195,592
503	501	1,000	457,528
1,186	1,001	5,000	3,285,337
314	5,001	10,000	2,455,782
146	10,001	15,000	1,808,723
71	15,001	20,000	1,286,290
63	20,001	25,000	1,455,882
44	25,001	30,000	1,249,055
25	30,001	35,000	837,028
19	35,001	40,000	727,524
12	40,001	45,000	507,954
34	45,001	50,000	1,631,214
9	50,001	55,000	477,551
11	55,001	60,000	646,910
8	60,001	65,000	507,872
6	65,001	70,000	413,040
6	70,001	75,000	438,311
9	75,001	80,000	708,650
2	80,001	85,000	165,337
5	85,001	90,000	442,823
4	90,001	95,000	370,800
8	95,001	100,000	783,988
6	100,001	105,000	613,321
2	105,001	110,000	217,000
4	110,001	115,000	455,403
3	115,001	120,000	348,600
3	120,001	125,000	367,387
2	125,001	130,000	256,559
1	130,001	135,000	130,500
4	135,001	140,000	555,390
3	145,001	150,000	443,940
1	150,001	155,000	155,000
1	155,001	160,000	155,684
3	160,001	165,000	484,773
2	165,001	170,000	338,232
1	170,001	175,000	172,040
4	180,001	185,000	733,472
1	185,001	190,000	187,500
2	190,001	195,000	383,248
3	195,001	200,000	599,000
2	200,001	205,000	406,000
1	205,001	210,000	206,600
1	220,001	225,000	222,000
1	225,001	230,000	230,000
2	240,001	245,000	481,732
1	245,001	250,000	250,000
1	250,001	255,000	254,738
1	260,001	265,000	265,000

## Pattern of Share Holding as at June 30, 2009

NUMBER OF SHARE HOLDERS	SHAREHOLDINGS		TOTAL SHARES HELD
	FROM	TO	
1	270,001	275,000	275,000
2	320,001	325,000	644,000
2	345,001	350,000	692,754
2	350,001	355,000	702,100
1	370,001	375,000	373,277
1	375,001	380,000	375,500
1	450,001	455,000	452,500
1	485,001	490,000	487,000
1	495,001	500,000	496,764
1	500,001	505,000	503,000
1	550,001	555,000	551,461
1	595,001	600,000	600,000
1	610,001	615,000	610,874
1	805,001	810,000	806,166
1	905,001	910,000	908,684
1	995,001	1,000,000	1,000,000
1	1,060,001	1,065,000	1,060,507
1	1,240,001	1,245,000	1,244,300
1	1,385,001	1,390,000	1,385,580
1	1,820,001	1,825,000	1,823,800
1	2,120,001	2,125,000	2,121,023
1	2,245,001	2,250,000	2,249,500
1	2,490,001	2,495,000	2,492,714
1	2,500,001	2,505,000	2,503,713
1	4,610,001	4,615,000	4,610,915
1	4,800,001	4,805,000	4,800,200
1	5,295,001	5,300,000	5,300,000
1	6,665,001	6,670,000	6,668,489
1	6,730,001	6,735,000	6,734,000
1	7,680,001	7,685,000	7,682,579
1	7,910,001	7,915,000	7,913,697
1	9,985,001	9,990,000	9,986,501
1	15,170,001	15,175,000	15,172,000
1	89,095,001	89,100,000	89,095,494
<b>3,430</b>			<b>212,102,550</b>

## Pattern of Share Holding as at June 30, 2009

S.No.	Category of Shareholders	No. of Shareholders	Shares held	Percentage
1	Individuals	3,285	38,045,811	17.94
2	Investment Companies	6	6,670,880	3.15
3	Joint Stock Companies	79	19,516,064	9.20
4	Directors, CEO & their Spouses and their Minor Children	6	7,957,339	3.75
5	Executives	1	1,650	0.00
6	NIT / ICP	5	15,602,218	7.36
7	Associated Companies	2	93,706,409	44.18
8	Financial Institutions	4	16,205,234	7.64
9	Leasing Companies	4	160,182	0.08
10	Insurance Companies	7	1,212,288	0.57
11	Modarabas	4	332,437	0.16
12	Mutual Funds	6	9,134,500	4.31
13	Foreign Investors	7	2,823,768	1.33
14	Charitable Trusts	3	20,875	0.00
15	Others	11	712,895	0.33
	<b>Totals</b>	<b>3,430</b>	<b>212,102,550</b>	<b>100</b>

**Pattern of Share Holding as required by the Code of Corporate Governance  
as at June 30, 2009**

S.No.	Category of Shareholders	No. of Shareholders	Shares held	Percentage
<b>1</b>	<b>ASSOCIATED COMPANIES</b>	<b>2</b>	<b>93,706,409</b>	<b>44.18</b>
	Packages Limited		4,610,915	2.17
	IGI Insurance Limited		89,095,494	42.01
<b>2</b>	<b>NATIONAL INVESTMENT TRUST / INVESTMENT CORPORATION OF PAKISTAN (ICP)</b>	<b>5</b>	<b>15,602,218</b>	<b>7.36</b>
	NIT		15,598,076	7.35
	ICP		4,142	0.00
<b>3</b>	<b>DIRECTORS, CEO &amp; THEIR SPOUSES AND THEIR MINOR CHILDREN</b>	<b>6</b>	<b>7,957,339</b>	<b>3.75</b>
	Mr. Samir Ahmed		117,100	0.06
	Syed Javed Hassan		350,100	0.17
	Mrs. Faiza Rana Khalid w/o Mr. Khalid Yacub		14,186	0.01
	Syed Babar Ali		7,303,913	3.44
	Mrs. Perwin Babar Ali w/o Syed Babar Ali		172,040	0.08
<b>4</b>	<b>EXECUTIVES</b>	<b>1</b>	<b>1,650</b>	<b>0.00</b>
<b>5</b>	<b>PUBLIC SECTOR COMPANIES AND CORPORATIONS</b>		-	-
<b>6</b>	<b>BANKS, DEVELOPMENT FINANCE INSTITUTIONS, NON-BANKING FINANCE INSTITUTIONS, INSURANCE COMPANIES, MODARABAS &amp; MUTUAL FUNDS</b>	<b>25</b>	<b>27,044,641</b>	<b>12.75</b>
<b>7</b>	<b>SHAREHOLDERS HOLDING TEN PERCENT OR MORE VOTING INTEREST IN THE COMPANY</b>	<b>1</b>	<b>89,095,494</b>	<b>42.01</b>
	IGI Insurance Limited	1	89,095,494	42.01